



CHARLES TOWN UTILITY BOARD AGENDA

MONDAY, SEPTEMBER 14, 2026

Special Meeting

661 South George Street
Charles Town, WV 25414

4:00 PM

NOTICE REGARDING PUBLIC ATTENDANCE

The Charles Town Utility Board welcomes and encourages members of the public to attend its meetings and participate in the public comment period. CTUB anticipates significant public interest in this Special Meeting. The Utility Board's Meeting Chamber is subject to an occupancy limitation established by applicable building and fire-safety code requirements. After accounting for Board Members, our County Commission Liaison, and Staff necessary to conduct the meeting, **the Meeting Chamber can accommodate up to ten (10) members of the public.** In-person public attendance will be accommodated on a **first-come, first-served basis**, up to the maximum available capacity of the Meeting Chamber.

When sufficient advance notice and planning time are available, CTUB may consider relocating a meeting expected to draw significant public attendance to a larger venue. Due to the relatively short schedule associated with this Special Meeting, however, CTUB is unable to make the necessary arrangements for a meeting location with larger capacity limits.

Accordingly, in-person public attendance will be limited to the available capacity of the Meeting Chamber. **Members of the community who are unable to attend in person, or who prefer to participate remotely, are strongly encouraged to attend virtually using the webcast or Zoom information provided below.**

Members of the public attending virtually who wish to offer public comment must sign up in advance by contacting General Manager, Paul Mantello, at **pmantello@ctubwv.com** or **304-725-2316**. Public comment may also be submitted to **astottlemeyer@ctubwv.com**.

CTUB appreciates the community's interest and participation, and remains committed to providing meaningful and safe public access to its meetings.

CALL TO ORDER

1. PUBLIC COMMENT

This portion of the agenda is designed for members of the general public to share thoughts on items of interest in the community. By law, Board members may ask clarifying questions or discuss procedural matters but are not permitted to discuss the policy merits of any issue unless it is scheduled for discussion.

The public is invited to attend this meeting in person or via webcast

(www.ctubwv.com- Board Meeting - Meeting Agendas and Minutes 2026) or by accessing the following zoom link:

<https://us06web.zoom.us/j/83643230669?pwd=szsoOTNLjK0PUaDkRpMgp4GIBct4vQ.1>

Meeting ID:836 4323 0669

Passcode: 415390

(301)715-8592

2. NEW BUSINESS

- a. Discussions related to the WVDEP Permit for Sidewinder Enterprises - Executive Session under the provision of W. Va. Code §6-9a-4(b)(12) - To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act as set forth in article one, chapter twenty-nine-b of the code.

3. INFORMATION ONLY

- a. Next Meeting - September 23, 2026 at 4:00 P.M.

4. ADJOURNMENT