From: Edwina Benites <Edwina.C.BenitesLM@jeffcowv.gov>
Sent: Friday, October 23, 2026 1:41 PM
To: Cara Keys <cara.a.keys@jeffcowv.gov>; Pasha Majdi <pasha.m.majdi@jeffcowv.gov>; Jack Hefestay <jack.hefestay@jeffcowv.gov>; Mike Mood <michael.t.mood@jeffcowv.gov>; Steve Stolipher <steve.d.stolipher@jeffcowv.gov>
Cc: Jessica James <jessica.d.james@jeffcowv.gov>
Subject: Resignation

Commissioners:

Please accept this email as my formal resignation from my position as county administrator. My last day in the office will be December 3, 2026, and I will return all of my County equipment on that day.

Attached is a longer letter.

I would like this information not to be made public until the November 5th meeting. I will provide you with two quotes from national recruiting firms as well as other options at that meeting. This will be the third jurisdiction in Jefferson County recruiting for the chief executive officer position. I caution you to work calmly and professionally on the next steps.

Eddie

Edwina Benites-LM
County Administrator

Jefferson County Commission
393 N. Lawrence Street
Charles Town, West Virginia 25414
[redacted]